Pine River Public Library District Board of Trustees
Minutes: January 18, 2023
6:15 PM Board Meeting

Call to order: 6:18 PM
A. Roll Call: Garry Hillyer, Brenna Morlan, Lisa Isenberg, Gail Robel, Brenda Marshall, Darcy Poletti, Vaughn Morris (arrived 6:39)
B. Additions or deletions to Agenda: None

Old Business:
A. Minutes of December meeting (Please sign)
   a. Brenna motions to approve, seconded by Gail, all in favor.
B. Monthly Treasurer’s Report [Brenna]
   a. Came in under budget in 2022
   b. Garry motions to approve, seconded by Lisa, all in favor.
C. Board update
   a. Election of officers at next meeting
D. 2023 board calendar
   a. Finalized, available on library website.
E. Final 2023 budget
   a. Added $5,000 to income line (Specific Ownership Taxes)
   b. Added $3,000 to utilities budget (increase in gas prices)
   c. Added $2,000 to programming budget for new strategic initiatives

New Business:
A. Public Comment: None
B. Director’s Report – Brenda
   a. Library rekeyed
   b. Looking at grants for putting in electric car charging stations
   c. Working on rebranding: new logo
   d. DMV kiosk might be removed by county for lack of use
   e. Annual FOL meeting on Feb. 16th
   f. Implemented COLA raise
C. Updated bylaws for review
   a. To be approved next month
D. Attorney on call proposal for review
   a. Proposal to have an attorney on retainer
   b. LeMoine & Graves, P.C in Rifle, CO
   c. Vaughn requests that we build in a price cap for fees, beyond that would need approval
E. Applying for Colorado State Archives Records Management Manual Approval
   a. Will allow us to correctly and legally manage records retention
   b. Board will need to approve agreement

Discussion Items:
A. Presentation of updated Strategic Plan and library initiatives
   a. Interviewed over 70 people and developed plan with results
   b. Goals: Connect, Thrive, Inspire, Enrich
   c. 2023/2024 Strategic Initiatives fall under those goals
      i. Create Library of Things
      ii. Build/maintain/host community calendar
      iii. Coordinate a Community Resource Fair
      iv. Create a special reference collection of local history materials.
      v. New Mission: Connecting Community
      vi. New Vision: To serve the whole person and whole community by sparking curiosity, supporting lifelong learning, inspiring creativity, and expanding cultural opportunities.
      vii. Staff will look at plan and align their goals during staff training day
      viii. Full strategic plan available online on library website

Action Items:
   A. Approve updated 2023 budget for DOLA to be submitted by 1/31/23
      a. Lisa motions to approve, seconded by Gail, all in favor

Adjournment: 7:26 PM
Next board meeting February 15, 6:15 p.m.