Pine River Public Library District Board of Trustees
Minutes: December 14, 2022
6:15 PM Board Meeting

Call to order: 6:19 PM
A. Roll Call: Vaughn Morris, Brenna Morlan, Barb Wickman, Brenda Marshall, Garry Hillyer, Darcy Poletti, Lisa Isenberg, Gail Robel.
B. Additions or deletions to Agenda: Brenna motions to correct the name of the resolutions in action item E to 2022-101, 2022-102, 2022-103, 2022-104, seconded by Barb, all in favor (Originally listed as 2021-101 etc.)

Old Business:
A. Minutes of November meetings (Please sign): Brenna motions to approve, seconded by Garry, all in favor.
B. Monthly Treasurer’s Report (Brenna)
   a. Moved $100,000 from CO Trust to operating account
   b. 91% of year elapsed but at 78% of spending
   c. Some adjustments to be made to 2022 budget - not changing the bottom line - to be voted upon in action items
   d. Garry motions to approve the treasurer’s report, seconded by Barb, all in favor
C. Board member vacancy - recommendation from board development committee:
   a. Interviews conducted
   b. Brenna will resign from the board January 31, so two spots will be available
   c. Brenda clarified with County Commissioners that we may fill both spots at this time
   d. Committee recommends that Lisa Sifrit fill the vacant position and Anne McCoy Harold fill the remainder of Brenna’s term

New Business:
A. Public Comment: None
B. Director’s Report – Brenda
   a. CDPHE is monitoring air quality in library as a part of a grant
   b. FOL raised $4,388 for CO Gives Day in support of Library of Things
C. Certification of Tax Levies
   a. Got final numbers from the County in December, $17,000 less than predicted in August

Discussion Items:
A. Updated annual checklist of board duties
   a. Need to review bylaws in the New Year and submit to the county
B. 2023 board meetings
   a. Board will not meet in April and August
   b. Board will continue to meet in the evenings, with details to be confirmed after checking with new members
Action Items:
A. Vote on amended Library Equipment Use Policy
   a. Lisa motions to approve, seconded by Barb, all in favor
B. Vote on amended Public Bulletin Board Policy
   a. Garry motions to approve, seconded by Brenna, all in favor
C. Vote on Director Employment Agreement
   a. Now aligned with the calendar year. 2022 Performance review will occur in first quarter of 2023 in the future review will be in the final quarter of each year
   b. Brenna motions to approve, seconded by Barb, all in favor
D. Board members:
   a. Barb motions to accept Brenna’s resignation as of January 31, 2023, seconded Lisa, all in favor
   b. Brenna motions to recommend the appointment of Ann McCoy Harold to complete the remainder of Brenna’s position as of February 1 2023, seconded by Gail, all in favor.
   c. Brenna motions to recommend the appointment of Lisa Sifrit to the board, seconded by Garry, all in favor
E. Vote on amended 2022 budget
   a. Garry motions to approve, seconded by Brenna, all in favor
F. Vote on Resolutions
   a. 2022-101 Set the mill levy
      i. Barb motions to approve, seconded by Lisa, all in favor
   b. 2022-102 Adopt the 2023 budget
      i. Brenna motions to approve, seconded by Lisa, all in favor
   c. 2022-103 Appropriate Sums
      i. Lisa motions to approve, seconded by Garry, all in favor
   d. 2022-104 Commit funds
      i. Brenna motions to approve, seconded by Gail, all in favor.

Adjournment: 7:30 PM
Next board meeting January 18, 2023 6:15

Minutes submitted by Darcy Poletti