

Pine River Public Library District Board of Trustees

Minutes: December 14, 2022

6:15 PM Board Meeting

Call to order: 6:19 PM

- A. Roll Call: Vaughn Morris, Brenna Morlan, Barb Wickman, Brenda Marshall, Garry Hillyer, Darcy Poletti, Lisa Isenberg, Gail Robel.
- B. Additions or deletions to Agenda: Brenna motions to correct the name of the resolutions in action item E to 2022-101, 2022-102, 2022-103, 2022-104, seconded by Barb, all in favor (Originally listed as 2021-101 etc.)

Old Business:

- A. Minutes of November meetings (Please sign): Brenna motions to approve, seconded by Garry, all in favor.
- B. Monthly Treasurer's Report (Brenna)
 - a. Moved \$100,000 from CO Trust to operating account
 - b. 91% of year elapsed but at 78% of spending
 - c. Some adjustments to be made to 2022 budget - not changing the bottom line - to be voted upon in action items
 - d. Garry motions to approve the treasurer's report, seconded by Barb, all in favor
- C. Board member vacancy – recommendation from board development committee:
 - a. Interviews conducted
 - b. Brenna will resign from the board January 31, so two spots will be available
 - c. Brenda clarified with County Commissioners that we may fill both spots at this time
 - d. Committee recommends that Lisa Sifrit fill the vacant position and Anne McCoy Harold fill the remainder of Brenna's term

New Business:

- A. Public Comment: None
- B. Director's Report – Brenda
 - a. CDPHE is monitoring air quality in library as a part of a grant
 - b. FOL raised \$4,388 for CO Gives Day in support of Library of Things
- C. Certification of Tax Levies
 - a. Got final numbers from the County in December, \$17,000 less than predicted in August

Discussion Items:

- A. Updated annual checklist of board duties
 - a. Need to review bylaws in the New Year and submit to the county
- B. 2023 board meetings
 - a. Board will not meet in April and August
 - b. Board will continue to meet in the evenings, with details to be confirmed after checking with new members

Action Items:

- A. Vote on amended Library Equipment Use Policy
 - a. Lisa motions to approve, seconded by Barb, all in favor
- B. Vote on amended Public Bulletin Board Policy
 - a. Garry motions to approve, seconded by Brenna, all in favor
- C. Vote on Director Employment Agreement
 - a. Now aligned with the calendar year. 2022 Performance review will occur in first quarter of 2023 in the future review will be in the final quarter of each year
 - b. Brenna motions to approve, seconded by Barb, all in favor
- D. Board members:
 - a. Barb motions to accept Brenna's resignation as of January 31, 2023, seconded Lisa, all in favor
 - b. Brenna motions to recommend the appointment of Ann McCoy Harold to complete the remainder of Brenna's position as of February 1 2023, seconded by Gail, all in favor.
 - c. Brenna motions to recommend the appointment of Lisa Sifrit to the board, seconded by Garry, all in favor
- E. Vote on amended 2022 budget
 - a. Garry motions to approve, seconded by Brenna, all in favor
- F. Vote on Resolutions
 - a. 2022-101 Set the mill levy
 - i. Barb motions to approve, seconded by Lisa, all in favor
 - b. 2022-102 Adopt the 2023 budget
 - i. Brenna motions to approve, seconded by Lisa, all in favor
 - c. 2022-103 Appropriate Sums
 - i. Lisa motions to approve, seconded by Garry, all in favor
 - d. 2022-104 Commit funds
 - i. Brenna motions to approve, seconded by Gail, all in favor.

Adjournment: 7:30 PM

Next board meeting January 18, 2023 6:15

Minutes submitted by Darcy Poletti