Pine River Public Library District Board of Trustees
Agenda: December 14, 2022
6:15 PM Board Meeting

Call to order
a. Roll Call
b. Additions or deletions to Agenda

Old Business:
a. Minutes of November meetings (Please sign)
b. Monthly Treasurer's Report (Brenna)
c. Board member vacancy – recommendation from committee

New Business:
a. Public Comment
b. Director’s Report – Brenda
c. Certification of Tax Levies

Discussion Items:
a. Updated annual checklist of board duties
b. 2023 board meetings

Action Items:
a. Vote on amended Library Equipment Use Policy
b. Vote on amended Public Bulletin Board Policy
c. Vote on Director Employment Agreement
d. Vote on new board members
e. Vote on amended 2022 budget
f. Vote on Resolutions –
   a. 2021-1 Set the mill levy
   b. 2021-2 Adopt the budget
   c. 2021-3 Appropriate Sums
   d. 2021-4 Commit funds

Adjournment
Next board meeting January 18, 2023 6:15
Pine River Public Library District Board of Trustees
Minutes: November 9, 2022
6:00 p.m. Public Budget Hearing
Followed by Board Meeting

Public Budget Hearing and Public Comment: Call to order: 6:04 pm
   A. Two members of the public present
Adjournment: 6:14 p.m.

Call to order: 6:22 p.m.
   A. Roll Call: In person: Vaughn Morris, Garry Hillyer, Barb Wickman,
      By video call: Gail Robel
   B. Additions or deletions to Agenda
      a. Remove executive session, move to discussion item
      b. Addition to new business: review of 2023 Telecommuting Agreement

Old Business:
   A. Minutes of October meeting (Please sign)
      a. Garry motions to approve, seconded by Barb, all in favor
   B. Monthly Treasurer’s Report
      a. Barb motions to approve, seconded by Gail, all in favor
   C. Board candidate interviews
      a. Interviews happening Thursday, November 10
   D. Strategic Planning update
      a. Interviewed around 70 people throughout the process.
      b. Presented results to all who were interviewed November 1.
      c. Possible initiatives: Library of Things, summit for Bayfield businesses/service providers, community calendar, lifelong learning programming.
      d. Next steps: Now building initiatives around results, use the strategic plan to form goals for library and staff.

New Business:
   A. Public Comment
      a. A patron would like to make a documentary about her personal story: she would like to be the first woman on the moon and she is running for President of Argentina in 2023. She invites the library to participate in the process.
   B. Director’s Report – Brenda
      a. Shade structure: the new plan is to attach the structure to the I-beam - visited with a structural engineer to confirm
      b. Going ahead with re-keying the library
      c. Polling station a success!
d. We Are Water Exhibition here at the library through the end of January.

C. Review of Public Bulletin Board Policy
   a. Combine sections 3 and 8: “staff member must approve and date all postings”

D. Review of 2023 Telecommuting Agreement:
   a. Change to former agreements: Non-exempt employees usually expected to work at the library, unless specifically requested.
   b. Remove “usually” from “usually expected to work”

E. Discussion of Director’s Review process
   a. Move to be in line with the fiscal year.

Action items:
A. Vote on Lost and Found Policy presented at October meeting
   a. Garry motions to approve, seconded by Barb, all in favor

B. Vote on Library Equipment presented at October meeting
   a. Discussion on how to make sure patrons know about policy
      i. Add to tech sheet patrons sign when they checkout
   b. Add line: “patrons are responsible for their activities using library equipment”
   c. Will amend accordingly and approve next month.

Adjournment: 7:14 p.m.

Next Meeting, 6:15 p.m. December 14th 2022

Submitted by Darcy Poletti
### Pine River Public Library District

**Treasurer's Report -- Cash Balance**

All figures are prior to audit accruals & adjustments.

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td>125,988</td>
<td>59,323</td>
<td>171,422</td>
<td>398,291</td>
<td>179,939</td>
<td>255,426</td>
<td>270,158</td>
<td>125,770</td>
<td>81,753</td>
<td>124,250</td>
<td>81,736</td>
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<td><strong>Receipts:</strong></td>
<td></td>
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<tr>
<td>Property Tax Rev</td>
<td>7,785</td>
<td>12,252</td>
<td>294,460</td>
<td>77,254</td>
<td>126,316</td>
<td>87,784</td>
<td>203,790</td>
<td>18,968</td>
<td>16,973</td>
<td>14,918</td>
<td>8,958</td>
<td>869,457</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5,092</td>
<td>4,620</td>
<td>0</td>
<td>0</td>
<td>908</td>
<td>0</td>
<td>729</td>
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<td>Transferred from ColoTrust</td>
<td>0</td>
<td>150,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>100,000</td>
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<tr>
<td>Other</td>
<td>1,660</td>
<td>574</td>
<td>958</td>
<td>1,681</td>
<td>978</td>
<td>380</td>
<td>2,176</td>
<td>1,045</td>
<td>3,369</td>
<td>1,305</td>
<td>2,239</td>
<td>16,364</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td>20,403</td>
<td>162,826</td>
<td>295,418</td>
<td>78,935</td>
<td>132,386</td>
<td>92,784</td>
<td>205,966</td>
<td>20,920</td>
<td>120,342</td>
<td>16,952</td>
<td>111,197</td>
<td></td>
</tr>
</tbody>
</table>

| Disbursements:            |          |          |          |          |          |          |          |          |          |          |          |          |
| Transferred to CoTrust    | 0        | 0        | 0        | 250,000  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Transferred to CDW CD     | 2,000    | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Expenses                  | 55,206   | 20,564   | 24,057   | 16,311   | 26,730   | 47,096   | 21,366   | 35,104   | 32,008   | 27,743   | 37,969   | 344,154  |
| **TOTALS**                | 87,068   | 50,728   | 68,549   | 297,287  | 56,899   | 78,052   | 350,354  | 64,937   | 77,845   | 59,466   | 68,962   |          |

| Ending Bal Operating Acct | 59,323   | 171,422  | 398,291  | 179,939  | 255,426  | 270,158  | 125,770  | 81,753   | 124,250  | 81,736   | 123,971  |          |

| Colorado Trust            | 1,082,304| 1,082,372| 932,444  | 1,183,018| 1,183,813| 1,184,953| 1,184,767| 1,189,609| 1,392,686| 1,396,482| 18,408   |
| Transfer                  | 0        | -150,000 | 0        | 250,000  | 0        | 0        | 300,000  | 0        | -100,000 | 0        | -100,000 |
| Interest                  | 68       | 72       | 200      | 374      | 795      | 1,140    | 1,814    | 2,842    | 3,077    | 3,796    | 4,230    |
| **Ending Balance Colo Trust** | 1,082,372| 932,444  | 932,644  | 1,183,018| 1,183,813| 1,184,953| 1,184,767| 1,189,609| 1,392,686| 1,396,482| 1,300,712|

### Notes

**Revenues:**
- $8,958 in October 2022 Property Tax

**Expenses:**
- Two payroll runs
- $4,230 in Interest
- $5,177 State Farm Insurance
<table>
<thead>
<tr>
<th>Month</th>
<th>2020 Receipts</th>
<th>2020 Expenses</th>
<th>2021 Receipts</th>
<th>2021 Expenses</th>
<th>2022 Receipts</th>
<th>2022 Expenses</th>
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</thead>
<tbody>
<tr>
<td>January</td>
<td>6,211</td>
<td>100,876</td>
<td>10,810.00</td>
<td>70,579</td>
<td>20,403.47</td>
<td>87,068</td>
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<td>February</td>
<td>14,615</td>
<td>76,961</td>
<td>22,318</td>
<td>63,940</td>
<td>12,826</td>
<td>50,728 *does not include transfer from CoTrust</td>
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<td>March</td>
<td>208,293</td>
<td>78,163</td>
<td>212,039</td>
<td>59,068</td>
<td>295,418</td>
<td>68,549</td>
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<td>April</td>
<td>90,839</td>
<td>85,478</td>
<td>181,232</td>
<td>62,059</td>
<td>78,935</td>
<td>47,287 *does not include transfer to COTrust</td>
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<tr>
<td>May</td>
<td>366,372</td>
<td>59,926</td>
<td>135,991</td>
<td>66,143</td>
<td>132,386</td>
<td>56,899</td>
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<tr>
<td>June</td>
<td>84,634</td>
<td>83,932</td>
<td>78,357</td>
<td>62,880</td>
<td>92,784</td>
<td>78,052</td>
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<td>July</td>
<td>133,613</td>
<td>76,809</td>
<td>225,707</td>
<td>64,025</td>
<td>205,966</td>
<td>50,354 *does not include transfer to COTrust</td>
</tr>
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<td>August</td>
<td>29,591</td>
<td>53,119</td>
<td>21,357</td>
<td>47,100</td>
<td>20,920</td>
<td>64,937</td>
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<td>Sep</td>
<td>19,230</td>
<td>67,127</td>
<td>20,076</td>
<td>76,559</td>
<td>20,342</td>
<td>77,845 *does not include transfer from CoTrust</td>
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<td>Oct</td>
<td>11,701</td>
<td>90,673</td>
<td>8,391</td>
<td>55,479</td>
<td>16,952</td>
<td>59,466</td>
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<td>Nov</td>
<td>21,330</td>
<td>68,578</td>
<td>19,428</td>
<td>59,727</td>
<td>11,197</td>
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<td>Dec</td>
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<td>87,960</td>
<td>19,113</td>
<td>68,743</td>
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</table>

![Graph of Receipts and Expenses](image-url)
## Statement of Activities - Budget vs. Actual - Expanded
### January through November 2022

<table>
<thead>
<tr>
<th></th>
<th>Jan - Nov 22</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
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<tr>
<td>4000 · Property Taxes</td>
<td>796,746</td>
<td>810,376</td>
<td>-13,632</td>
<td>98.32%</td>
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<tr>
<td>4050 · Taxes - other</td>
<td>17,415</td>
<td>18,000</td>
<td>-585</td>
<td>96.75%</td>
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<tr>
<td>4100 · Specific Ownership Taxes</td>
<td>83,239</td>
<td>75,000</td>
<td>8,239</td>
<td>110.99%</td>
</tr>
<tr>
<td>4200 · Service Charges &amp; Fees</td>
<td>10,867</td>
<td>5,500</td>
<td>5,367</td>
<td>197.59%</td>
</tr>
<tr>
<td>4300 · Grants</td>
<td>14,355</td>
<td>10,000</td>
<td>4,355</td>
<td>143.55%</td>
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<tr>
<td>4400 · Friends of the Library Donation</td>
<td>1,450</td>
<td>2,500</td>
<td>-1,050</td>
<td>58.0%</td>
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<tr>
<td>4900 · Investment Income</td>
<td>21,108</td>
<td>3,500</td>
<td>17,608</td>
<td>603.08%</td>
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<tr>
<td><strong>Total Income</strong></td>
<td>945,180</td>
<td>924,878</td>
<td>20,302</td>
<td>102.2%</td>
</tr>
</tbody>
</table>

| **5000 · Materials - Adult** |        |        |               |             |
| 5010 · Audiobooks - Adult   | 2,515  | 3,500  | -985          | 71.87%      |
| 5020 · Fiction - Adult      | 6,716  | 8,000  | -1,284        | 83.95%      |
| 5030 · Non-Fiction - Adult  | 2,761  | 5,000  | -2,239        | 55.22%      |
| 5060 · Professional         | 197    | 300    | -103          | 65.65%      |
| 5070 · DVD                  | 3,600  | 4,200  | -600          | 85.72%      |
| **Total 5000 · Materials - Adult** | 15,789 | 21,000 | -5,211        | 75.19%      |

| **5100 · Materials - Teen** |        |        |               |             |
| 5110 · Audiobooks - Teen    | 54     | 300    | -246          | 18.14%      |
| 5120 · Fiction - Teen       | 1,881  | 2,000  | -119          | 94.03%      |
| 5130 · Non-Fiction - Teen   | 0      | 300    | -300          | 0.0%        |
| **Total 5100 · Materials - Teen** | 1,935  | 2,600  | -665          | 74.42%      |

| **5200 · Materials - Juvenile** |        |        |               |             |
| 5210 · Audiobooks - Juvenile | 1,144  | 1,000  | 144           | 114.45%     |
| 5220 · Fiction - Juvenile    | 1,501  | 2,000  | -499          | 75.07%      |
| 5230 · Non-Fiction - Juvenile | 2,301  | 2,000  | 301           | 115.04%     |
| 5250 · Board Books           | 205    | 250    | -45           | 82.07%      |
| 5260 · Easy Fiction          | 415    | 1,500  | -1,085        | 27.68%      |
| 5270 · DVD                   | 186    | 250    | -64           | 74.59%      |
| 5280 · Beginning Readers     | 606    | 1,000  | -394          | 60.57%      |
| **Total 5200 · Materials - Juvenile** | 6,359  | 8,000  | -1,641        | 79.49%      |

<p>| <strong>5300 · Materials - Databases</strong> |        |        |               |             |
| 5352 · Materials - Electronic | 3,652  | 4,000  | -349          | 91.29%      |
| 5400 · Materials - Electronic | 13,786 | 17,000 | -3,214        | 81.09%      |
| 5600 · Materials - Music      | 298    | 300    | -2            | 99.3%       |
| 5700 · Materials - Periodicals | 1,332  | 1,500  | -168          | 88.8%       |
| 5800 · Materials - Proc/Catalog Ser | 4,865  | 4,500  | 365           | 108.1%      |
| 5900 · Materials - Contracts  | 25,170 | 26,000 | -830          | 96.81%      |
| 5990 · Materials - Replacements | 317    | 900    | -583          | 35.2%       |
| <strong>Total Materials</strong>          | 73,502 | 85,800 | -12,298       | 85.67%      |</p>
<table>
<thead>
<tr>
<th>Category</th>
<th>Jan - Nov 22</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>6000 · Programming - Adult</td>
<td></td>
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</tr>
<tr>
<td>6030 · Summer Reading - Adult</td>
<td>80</td>
<td>400</td>
<td>-320</td>
<td>20.0%</td>
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<tr>
<td>6050 · Adult Programs</td>
<td>2,165</td>
<td>2,300</td>
<td>145</td>
<td>93.71%</td>
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<tr>
<td>Total 6000 · Programming - Adult</td>
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<td>-465</td>
<td>82.79%</td>
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<tr>
<td>6100 · Programming - Teen</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6120 · Science &amp; Animals</td>
<td>632</td>
<td>1,200</td>
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<tr>
<td>6130 · Summer Reading - Teen</td>
<td>541</td>
<td>900</td>
<td>-359</td>
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<td>6150 · Teen Programs</td>
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<td>6200 · Programming - Children</td>
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<td>6230 · Summer Reading - Children</td>
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<td>6250 · Children's Programs</td>
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<td>11,300</td>
<td>-2,002</td>
<td>82.28%</td>
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<td>6300 · Special Events</td>
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<td>1,500</td>
<td>-1,500</td>
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<td>6400 · Refreshments</td>
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<td>1,700</td>
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<td>89.47%</td>
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<td><strong>Total Programming</strong></td>
<td><strong>16,488</strong></td>
<td><strong>21,100</strong></td>
<td><strong>-4,612</strong></td>
<td><strong>78.14%</strong></td>
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<td>7000 · Repairs &amp; Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>7010 · Building R&amp;M</td>
<td>20,896</td>
<td>20,000</td>
<td>896</td>
<td>104.48%</td>
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<td>7020 · Outdoor Maintenance</td>
<td>5,521</td>
<td>7,000</td>
<td>-1,479</td>
<td>78.88%</td>
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<tr>
<td>7030 · Grounds - Garden</td>
<td>7,101</td>
<td>5,000</td>
<td>2,101</td>
<td>142.02%</td>
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<td>7060 · Maintenance Agreements</td>
<td>35,265</td>
<td>47,900</td>
<td>-12,635</td>
<td>73.62%</td>
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<td><strong>Total 7000 · Repairs &amp; Maintenance</strong></td>
<td><strong>68,784</strong></td>
<td><strong>79,900</strong></td>
<td><strong>-11,116</strong></td>
<td><strong>86.09%</strong></td>
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<tr>
<td>7100 · Utilities</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>7110 · Electricity</td>
<td>4,549</td>
<td>8,000</td>
<td>-3,451</td>
<td>56.86%</td>
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<tr>
<td>7120 · Solar</td>
<td>0</td>
<td>1,000</td>
<td>-1,000</td>
<td>0.0%</td>
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<td>7130 · Other Utilities</td>
<td>8,812</td>
<td>9,000</td>
<td>-188</td>
<td>97.91%</td>
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<td><strong>Total 7100 · Utilities</strong></td>
<td><strong>13,361</strong></td>
<td><strong>18,000</strong></td>
<td><strong>-4,639</strong></td>
<td><strong>74.23%</strong></td>
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<td>7200 · Facility Costs</td>
<td></td>
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<td></td>
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<tr>
<td>7210 · Building Insurance</td>
<td>4,146</td>
<td>4,500</td>
<td>-354</td>
<td>92.13%</td>
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<tr>
<td><strong>Total 7200 · Facility Costs</strong></td>
<td><strong>4,146</strong></td>
<td><strong>4,500</strong></td>
<td><strong>-354</strong></td>
<td><strong>92.13%</strong></td>
</tr>
<tr>
<td>7700 · Technology</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>7710 · Contracts</td>
<td>24,390</td>
<td>24,600</td>
<td>-210</td>
<td>99.15%</td>
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<tr>
<td>7720 · Meeting Rooms</td>
<td>180</td>
<td>500</td>
<td>-340</td>
<td>32.0%</td>
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<tr>
<td>7730 · Hardware &amp; Software</td>
<td>5,324</td>
<td>6,500</td>
<td>-1,176</td>
<td>81.91%</td>
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<td>7740 · Tech Support</td>
<td>4,916</td>
<td>5,400</td>
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<td><strong>Total 7700 · Technology</strong></td>
<td><strong>34,790</strong></td>
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<td><strong>-2,210</strong></td>
<td><strong>94.03%</strong></td>
</tr>
<tr>
<td>7800 · Small Furniture &amp; Equipment</td>
<td>1,534</td>
<td>4,000</td>
<td>-2,466</td>
<td>38.36%</td>
</tr>
</tbody>
</table>
Pine River Public Library District

Statement of Activities - Budget vs. Actual - Expanded

January through November 2022

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Jan - Nov 22</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>7900</td>
<td>Treasurer's Fee</td>
<td>24,028</td>
<td>24,500</td>
<td>-472</td>
<td>98.07%</td>
</tr>
<tr>
<td>8000</td>
<td>Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8100</td>
<td>Insurance</td>
<td>4,029</td>
<td>4,300</td>
<td>-271</td>
<td>93.69%</td>
</tr>
<tr>
<td>8200</td>
<td>Marketing</td>
<td>1,437</td>
<td>1,400</td>
<td>37</td>
<td>102.67%</td>
</tr>
<tr>
<td>8300</td>
<td>Professional Fees</td>
<td>19,000</td>
<td>19,600</td>
<td>-600</td>
<td>96.94%</td>
</tr>
<tr>
<td>8350</td>
<td>Staff Development</td>
<td>4,503</td>
<td>4,800</td>
<td>-297</td>
<td>93.82%</td>
</tr>
<tr>
<td>8400</td>
<td>Supplies - Admin</td>
<td>5,948</td>
<td>7,000</td>
<td>-1,052</td>
<td>84.97%</td>
</tr>
<tr>
<td>8500</td>
<td>Postage &amp; Delivery</td>
<td>1,011</td>
<td>1,100</td>
<td>-89</td>
<td>91.93%</td>
</tr>
<tr>
<td>Total Administration</td>
<td></td>
<td>35,928</td>
<td>38,200</td>
<td>-2,272</td>
<td>94.05%</td>
</tr>
<tr>
<td>8600</td>
<td>Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8610</td>
<td>Salaries &amp; Wages</td>
<td>355,195</td>
<td>458,900</td>
<td>-103,705</td>
<td>77.4%</td>
</tr>
<tr>
<td>8620</td>
<td>Payroll Taxes</td>
<td>27,554</td>
<td>38,400</td>
<td>-10,846</td>
<td>71.76%</td>
</tr>
<tr>
<td>8830</td>
<td>Employee Benefits</td>
<td>29,971</td>
<td>54,000</td>
<td>-24,029</td>
<td>55.5%</td>
</tr>
<tr>
<td>8850</td>
<td>Tuition Reimbursement</td>
<td>0</td>
<td>5,000</td>
<td>-5,000</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total 8600</td>
<td>Personnel</td>
<td>412,719</td>
<td>556,300</td>
<td>-143,581</td>
<td>74.19%</td>
</tr>
<tr>
<td>Total Expenses</td>
<td></td>
<td>688,280</td>
<td>869,300</td>
<td>-184,020</td>
<td>78.83%</td>
</tr>
</tbody>
</table>
Pine River Public Library District
Statement of Financial Position
As of November 30, 2022

ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>Nov 30, 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking/Savings</td>
<td>129,381.05</td>
</tr>
<tr>
<td>1000 · Operating Checking Account</td>
<td>50,840.36</td>
</tr>
<tr>
<td>1050 · Certificate of Deposit</td>
<td>1,300,711.92</td>
</tr>
<tr>
<td>1060 · Colo Trust</td>
<td>2,000.00</td>
</tr>
<tr>
<td>1070 · Colorado Parks and Wildlife</td>
<td>1,482,933.33</td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>1,482,933.33</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Current Assets</th>
<th>Nov 30, 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>1200 · Taxes Receivable</td>
<td>810,378.00</td>
</tr>
<tr>
<td>1210 · Property Taxes Receivable</td>
<td>810,378.00</td>
</tr>
<tr>
<td>Total 1200 · Taxes Receivable</td>
<td>810,378.00</td>
</tr>
<tr>
<td>1400 · Prepaid Expenses</td>
<td>12,180.51</td>
</tr>
<tr>
<td>1450 · Prepaid Insurance</td>
<td>1,090.98</td>
</tr>
<tr>
<td>Total Other Current Assets</td>
<td>823,649.49</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>2,306,582.82</td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>2,306,582.82</td>
</tr>
</tbody>
</table>

LIABILITIES & EQUITY

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Nov 30, 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Liabilities</td>
<td>828,619.62</td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>13,051.12</td>
</tr>
<tr>
<td>2000 · Accounts Payable</td>
<td>13,051.12</td>
</tr>
<tr>
<td>Total Accounts Payable</td>
<td>13,051.12</td>
</tr>
<tr>
<td>Credit Cards</td>
<td>776.61</td>
</tr>
<tr>
<td>2100 · US Bank Credit Card</td>
<td>932.86</td>
</tr>
<tr>
<td>2120 · Lewis True Value Mercantile</td>
<td>-156.25</td>
</tr>
<tr>
<td>Total Credit Cards</td>
<td>776.61</td>
</tr>
<tr>
<td>Other Current Liabilities</td>
<td>814,791.89</td>
</tr>
<tr>
<td>2200 · Payroll Liabilities</td>
<td>3,122.69</td>
</tr>
<tr>
<td>2250 · Accrued Payroll - End of Year</td>
<td>1,290.83</td>
</tr>
<tr>
<td>2600 · Deferred Rev-Property Tax</td>
<td>810,378.37</td>
</tr>
<tr>
<td>Total Other Current Liabilities</td>
<td>814,791.89</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>828,619.62</td>
</tr>
<tr>
<td>Total Liabilities</td>
<td>828,619.62</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity</th>
<th>Nov 30, 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>3001 · Nonspendable</td>
<td>15,617.00</td>
</tr>
<tr>
<td>3001.1 · Prepaid Items</td>
<td>15,617.00</td>
</tr>
<tr>
<td>Total 3001 · Nonspendable</td>
<td>15,617.00</td>
</tr>
<tr>
<td>3002 · Unassigned</td>
<td>410,240.16</td>
</tr>
<tr>
<td>3100 · Restricted-Declared Emergencies</td>
<td>26,247.00</td>
</tr>
<tr>
<td>3101 · Restricted Personnel Education</td>
<td>16,000.00</td>
</tr>
<tr>
<td>3200 · Committed Reserve Funds</td>
<td>400,000.00</td>
</tr>
<tr>
<td>3210 · Operating Reserve</td>
<td>339,000.00</td>
</tr>
<tr>
<td>3220 · Capital Reserve</td>
<td>739,000.00</td>
</tr>
<tr>
<td>Total 3200 · Committed Reserve Funds</td>
<td>1,477,963.20</td>
</tr>
<tr>
<td>3320 · Restricted - State Grant</td>
<td>10,959.00</td>
</tr>
<tr>
<td>Net Income</td>
<td>259,900.04</td>
</tr>
<tr>
<td>Total Equity</td>
<td>2,306,582.82</td>
</tr>
<tr>
<td>TOTAL LIABILITIES &amp; EQUITY</td>
<td>2,306,582.82</td>
</tr>
</tbody>
</table>
### Director’s Activities
**November/December 2022**

<table>
<thead>
<tr>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community/Professional Meetings/Presentations</strong></td>
</tr>
<tr>
<td>Ice cream social in conjunction with La Plata County Suicide Prevention group</td>
</tr>
<tr>
<td>Brenda joined board of Pine River Arts – planning free community music events here in 2023</td>
</tr>
<tr>
<td>Participating with the recordings of State Library training around strategic planning</td>
</tr>
<tr>
<td><strong>Facility/Grounds</strong></td>
</tr>
<tr>
<td>CDPHE installed equipment for an air quality study</td>
</tr>
<tr>
<td>Repaired playground equipment in conjunction with town</td>
</tr>
<tr>
<td>Durango Shade Company repaired damaged wall</td>
</tr>
<tr>
<td><strong>Grants/Donations/Fundraising</strong></td>
</tr>
<tr>
<td>Received We are Water grant – purchased a paddleboard for Library of Things</td>
</tr>
<tr>
<td>Darcy applied for grant from ARSL for the Library of Things - $1,000</td>
</tr>
<tr>
<td>ECF reimbursement has been approved</td>
</tr>
<tr>
<td><strong>Marketing/PR</strong></td>
</tr>
<tr>
<td>Started work on new logo/branding</td>
</tr>
<tr>
<td><strong>Friends of the Library</strong></td>
</tr>
<tr>
<td>Colorado Gives Day very successful – raised $4,388</td>
</tr>
<tr>
<td><strong>Operations</strong></td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
</tr>
<tr>
<td>Working on end of year bookkeeping and budgeting</td>
</tr>
<tr>
<td><strong>Programming</strong></td>
</tr>
<tr>
<td>This Saturday – Model train open house in conjunction with San Juan Engineers</td>
</tr>
<tr>
<td>Two highly popular craft programs</td>
</tr>
<tr>
<td>Hosted first responder training</td>
</tr>
<tr>
<td>Planning programming for the new year</td>
</tr>
<tr>
<td>Make and Takes/zoom collaborating with extension office and WAW</td>
</tr>
<tr>
<td><strong>Staff</strong></td>
</tr>
<tr>
<td>Set up health insurance benefits for 2023</td>
</tr>
<tr>
<td>Brenda was out of the office due to vacation and bereavement</td>
</tr>
<tr>
<td>Loss of Fern Martinez and Lisa Van Den Berg</td>
</tr>
<tr>
<td><strong>Technology</strong></td>
</tr>
</tbody>
</table>

Next Board Meeting: January 18th | 6:15 p.m.
PINE RIVER LIBRARY
November 2022

342 people visited the library on average per day

11 passport services provided

2,275 e-materials checked out or streamed

38 average daily computer uses

183 average daily WiFi logins

26 notary services provided

125 materials checked out on average daily

62 programs attended by 561 people
Annual Checklist of Board Duties

January
1. Review current year budget & budget message before January 31 deadline to DOLA
2. Review CDs and investments and decide on future strategy
3. Review trustee by-laws for consistency and adherence to current operating practices

February
1. Begin annual audit process
2. Approve any by-laws revisions and submit to the La Plata County Commissioners

March
1. Elect President, Vice President and Secretary/Treasurer for next 12 months
2. Submit State Library Report by 3/31

April

May/June
1. Independent auditor presents audit report to board

July
1. Review the audit before July 31 deadline to State Auditor
2. Review trustee manual and update as necessary

August

September
1. Review trustee term expiration[s] for coming year. If necessary, begin Development Committee process to find replacements.
2. Approve any trustee manual revisions.

October
1. Review proposed budget for upcoming calendar year by October 15
2. Start Director Review process

November
1. Designate monthly meeting place/time and publicize information
2. Hold Public Budget meeting

December
1. Sign mill levy document for next fiscal year and submit to county assessor
2. Set the Mill Levy
3. Adopt the budget
4. Appropriate Funds to the Budget
5. Send all of the above to County by December 15
6. Board member Development Committee recommend members to board for approval. Board submit recommended members to County Commissioners to endorse.
7. Review, update and sign directors contract

Updated 12/2022 BM
2023 Board Meeting Dates – Proposed

January 18
Feb. 15
March 15
April – no meeting
May 17
June 21
July 19
August – no meeting
September 20
October 11 (2nd Wednesday)
November 16
December 13 (2nd Wednesday)
Library Equipment Use

This policy refers to public use of equipment located at the Pine River Library

a. Computers, laptops, and Chromebooks are available to patrons on a first-come, first-served basis.

b. There is no charge for use of computers; however, in order to make the service available to as many patrons as possible there is a time limit. Additional time may be added if no-one is waiting.

c. Library staff are available for basic, general assistance in using the computer.

d. Printing and/or copying is available in black and white or color to the public for a fee.

e. Patrons are advised that there are restrictions regarding the duplication of copyrighted materials. Any violation of copyright is the responsibility of the patron.

f. Patrons are responsible for damage to library equipment or computer systems. A charge, up to full replacement costs, will be assessed for any necessary repairs or special cleaning.

g. The library and board are not responsible for any activities carried out using library equipment; patrons accept full responsibility for their actions.

Approved by the Board of Trustees: April 2013
Reviewed by the Board of Trustees: October 2022
Approved by the Board of Trustees:
Public Bulletin Board Policy

1. Bulletin Board materials may be submitted for civic, educational, or cultural purposes. Organizations may submit literature publicizing a specific event. Limited space generally allows only short-term notices.

2. Commercial service information may be posted if space allows. Community events and nonprofit, civic, educational, or cultural materials will be given priority.

3. Each item posted must be approved by library staff. Staff may prohibit postings which do not meet library policy. Items left for posting become the property of the library and will not be returned.

4. The kiosk and library notice boards are reserved for library promotional materials. Pamphlets or other hand out materials may be placed in a spot designated by staff.

5. Any materials that violate the law or are unprotected by the First Amendment (such as copyright violations or obscene, defamatory, or libelous speech) will be removed.

6. Any posted materials may be removed by the staff without notification.

7. Materials displayed or distributed in public areas do not necessarily reflect the views or positions of the Library or Board of Trustees.

Approved by Board of Trustees: 2013
Submitted to Board of Trustees for review: November 2022
## 2022 Amended Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Audited Budget 2021</th>
<th>Original Budget 2022</th>
<th>Amended Budget 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property tax</td>
<td>836,187</td>
<td>810,378</td>
<td>810,378</td>
</tr>
<tr>
<td>Other Taxes</td>
<td>17,464</td>
<td>18,000</td>
<td>18,000</td>
</tr>
<tr>
<td>Specific Ownership Tax</td>
<td>95,264</td>
<td>75,000</td>
<td>75,000</td>
</tr>
<tr>
<td>Service Charges &amp; Fees</td>
<td>6,988</td>
<td>5,500</td>
<td>5,500</td>
</tr>
<tr>
<td>Interest</td>
<td>2,334</td>
<td>3,500</td>
<td>3,500</td>
</tr>
<tr>
<td>Friends Contributions</td>
<td>6,778</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>Donations/grants</td>
<td>25,550</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td><strong>Annual Available Resources</strong></td>
<td>990,565</td>
<td>924,878</td>
<td>924,878</td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Item</th>
<th>Audited Budget 2021</th>
<th>Original Budget 2022</th>
<th>Amended Budget 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and Materials</td>
<td>83,195</td>
<td>85,800</td>
<td>85,800</td>
</tr>
<tr>
<td>Programming</td>
<td>22,983</td>
<td>14,100</td>
<td>21,100</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>49,634</td>
<td>81,700</td>
<td>79,900</td>
</tr>
<tr>
<td>Facility Fees</td>
<td>4,063</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td>Utilities</td>
<td>16,319</td>
<td>18,000</td>
<td>18,000</td>
</tr>
<tr>
<td>Technology</td>
<td>32,201</td>
<td>30,000</td>
<td>37,000</td>
</tr>
<tr>
<td>Small Furniture/Equipment</td>
<td>6,133</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Treasurer’s Fee</td>
<td>25,100</td>
<td>24,500</td>
<td>24,500</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>30,294</td>
<td>36,700</td>
<td>38,200</td>
</tr>
<tr>
<td>Personnel</td>
<td>517,476</td>
<td>570,000</td>
<td>556,300</td>
</tr>
<tr>
<td><strong>LIBRARY OPERATIONS</strong></td>
<td>787,398</td>
<td>869,300</td>
<td>869,300</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>13,980</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>801,378</td>
<td>869,300</td>
<td>869,300</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Audited Budget 2021</th>
<th>Original Budget 2022</th>
<th>Amended Budget 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance</td>
<td>1,028,877</td>
<td>1,218,064</td>
<td>1,218,064</td>
</tr>
<tr>
<td>Add to reserve</td>
<td>189,187</td>
<td>55,578</td>
<td>55,578</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>1,218,064</td>
<td>1,273,642</td>
<td>1,273,642</td>
</tr>
</tbody>
</table>

### Committed Funds:
- 6 Month Prudent Reserve: 400,000
- Educational Fund: 16,000
- Facility Repair & Improvement: 339,000
- Tabor: 26,079
- Revenue Fund:
PINE RIVER PUBLIC LIBRARY DISTRICT

Resolution to Set the Mill Levy
Resolution 2022-101

A resolution levying general property taxes for the year 2023, to help defray the costs of providing library services to the Pine River Public Library District for the 2023 budget year.

WHEREAS, the Board of Trustees of the Pine River Public Library District has adopted the annual budget in accordance with the Local Government Budget Law on December 14, 2022, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes is $873,576 and;

WHEREAS, the 2023 net assessed valuation for the Pine River Public Library District as certified by the County Assessor on December 1, 2022 is $218,394,060

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE PINE RIVER PUBLIC LIBRARY DISTRICT:

Section 1. That for the purpose of meeting all general operating expenses of the Pine River Public Library District during the 2023 budget year, there is hereby levied a tax of 4.0 mills upon each dollar of the total valuation for assessment of all taxable property within La Plata County for the year 2023.

Section 2. That the Executive Director is hereby authorized and directed to immediately certify to the County Commissioners of La Plata County, Colorado, the mill levy for the Pine River Public Library District as determined above.

ADOPTED, this 14th day of December, 2022.

__________________________________________
Vaughn Marris, President, Pine River Public Library District Board of Trustees

__________________________________________
Attest: Barbara Wickman, Vice President, Pine River Public Library District Board of Trustees
Pine River Public Library District

Resolution/Ordinance to Adopt Budget
Resolution 2022-102


WHEREAS, the Board of Trustees of the Pine River Public Library District has appointed the Executive Director to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the Executive Director, has submitted a proposed budget to this governing body on October 15, 2022 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 9, 2022, and interested taxpayers were given the opportunity to file or register any objection to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE PINE RIVER PUBLIC LIBRARY DISTRICT, BAYFIELD, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Pine River Public Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President of the Board of Trustees and Director of the Pine River Public Library and made a part of the public records of the Pine River Public Library District.

Adopted, this 14th day of December, 2022.

Vaughn Morris, President, Pine River Public Library District Board of Trustees

Attest: Barbara Wickman, Vice President, Pine River Public Library District Board of Trustees
<table>
<thead>
<tr>
<th></th>
<th>Audited Budget 2021</th>
<th>Original Budget 2022</th>
<th>Amended Budget 2022</th>
<th>Estimated Budget 2022</th>
<th>Proposed Budget 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property tax</td>
<td>836,187</td>
<td>810,378</td>
<td>810,378</td>
<td>810,378</td>
<td>873,576</td>
</tr>
<tr>
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<td>18,000</td>
<td>18,000</td>
<td>18,000</td>
<td>18,000</td>
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<td>75,000</td>
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<tr>
<td>Service Charges &amp; Fees</td>
<td>6,988</td>
<td>5,500</td>
<td>5,500</td>
<td>9,000</td>
<td>7,500</td>
</tr>
<tr>
<td>Interest</td>
<td>2,334</td>
<td>3,500</td>
<td>3,500</td>
<td>3,500</td>
<td>5,000</td>
</tr>
<tr>
<td>Friends Contributions</td>
<td>6,778</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
<td>4,000</td>
</tr>
<tr>
<td>Donations/grants</td>
<td>25,550</td>
<td>10,000</td>
<td>10,000</td>
<td>13,700</td>
<td>10,000</td>
</tr>
<tr>
<td><strong>Annual Available Resources</strong></td>
<td><strong>990,565</strong></td>
<td><strong>924,878</strong></td>
<td><strong>924,878</strong></td>
<td><strong>932,078</strong></td>
<td><strong>993,076</strong></td>
</tr>
</tbody>
</table>

**EXPENDITURES**

<table>
<thead>
<tr>
<th></th>
<th>Audited Budget 2021</th>
<th>Original Budget 2022</th>
<th>Amended Budget 2022</th>
<th>Estimated Budget 2022</th>
<th>Proposed Budget 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and Materials</td>
<td>83,195</td>
<td>85,800</td>
<td>85,800</td>
<td>85,800</td>
<td>89,600</td>
</tr>
<tr>
<td>Programming</td>
<td>22,983</td>
<td>14,100</td>
<td>21,100</td>
<td>21,100</td>
<td>14,100</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>49,634</td>
<td>81,700</td>
<td>79,900</td>
<td>79,900</td>
<td>69,900</td>
</tr>
<tr>
<td>Facility Fees</td>
<td>4,063</td>
<td>4,500</td>
<td>4,500</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td>Utilities</td>
<td>16,319</td>
<td>18,000</td>
<td>18,000</td>
<td>15,000</td>
<td>16,500</td>
</tr>
<tr>
<td>Technology</td>
<td>32,201</td>
<td>30,000</td>
<td>37,000</td>
<td>37,000</td>
<td>40,000</td>
</tr>
<tr>
<td>Small Furniture/Equipment</td>
<td>6,133</td>
<td>4,000</td>
<td>4,000</td>
<td>4,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Treasurer's Fee</td>
<td>25,100</td>
<td>24,500</td>
<td>24,500</td>
<td>24,500</td>
<td>26,210</td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>30,294</td>
<td>36,700</td>
<td>38,200</td>
<td>38,200</td>
<td>39,200</td>
</tr>
<tr>
<td>Personnel</td>
<td>517,476</td>
<td>570,000</td>
<td>556,300</td>
<td>500,000</td>
<td>588,543</td>
</tr>
<tr>
<td><strong>LIBRARY OPERATIONS</strong></td>
<td><strong>787,398</strong></td>
<td><strong>869,300</strong></td>
<td><strong>869,300</strong></td>
<td><strong>810,000</strong></td>
<td><strong>893,553</strong></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>13,980</td>
<td></td>
<td></td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>801,378</strong></td>
<td><strong>869,300</strong></td>
<td><strong>869,300</strong></td>
<td><strong>810,000</strong></td>
<td><strong>908,553</strong></td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>1,028,877</td>
<td>1,218,064</td>
<td>1,218,064</td>
<td>1,218,064</td>
<td>1,340,142</td>
</tr>
<tr>
<td>Add to reserve</td>
<td>189,187</td>
<td>55,578</td>
<td>55,578</td>
<td>122,078</td>
<td>84,523</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>1,218,064</td>
<td>1,273,642</td>
<td>1,273,642</td>
<td>1,340,142</td>
<td>1,424,665</td>
</tr>
</tbody>
</table>

**Committed Funds:**

- 6 Month Prudent Reserve: 436,788
- Educational Fund: 16,000
- Facility Repair & Improvement: 450,000
- Tabor: 27,257
- Revenue Fund: 300,000
PINE RIVER PUBLIC LIBRARY DISTRICT

Resolution to Appropriate Sums of Money
Resolution 2022 – 103

A RESOLUTION/ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PINE RIVER PUBLIC LIBRARY DISTRICT, BAYFIELD, COLORADO, FOR THE 2023 BUDGET YEAR.

Whereas, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on December 14, 2022, and;

Whereas, the Board of Trustees has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

Whereas, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Pine River Public Library District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF TRUSTEES OF THE PINE RIVER PUBLIC LIBRARY DISTRICT, BAYFIELD, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

<table>
<thead>
<tr>
<th>General Fund</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Operating Expenses</td>
<td>$ 993,076</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$ -0-</td>
</tr>
</tbody>
</table>

TOTAL GENERAL FUND $ 993,076

Adopted this 14th day of December, 2022.

Vaughn Morris, President, Pine River Public Library District Board of Trustees

Attest: Barbara Wickman, Vice President, Pine River Public Library District Board of Trustees
RESOLUTION TO COMMIT FUND BALANCE
Resolution 2022 - 104

A RESOLUTION TO COMMIT FUND BALANCE, IN THE AMOUNT AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE PINE RIVER PUBLIC LIBRARY DISTRICT, LA PLATA, COLORADO, FOR THE YEAR ENDING DECEMBER 31, 2023.

Whereas, the Government Standards Accounting Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

Whereas, the Board of Trustees is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

Whereas, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Board of Trustees; and

Whereas, once the committed fund balance constraints are imposed, it requires the constraint to be removed by the Board of Trustees prior to redirecting the funds for other purposes; and

Whereas, the Board of Trustees has determined it will commit $1,202,788 of general fund balance for the year ending December 31, 2023, for the following amounts for future spending:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Six months emergency operating expenses</td>
<td>$436,788</td>
</tr>
<tr>
<td>Educational fund</td>
<td>16,000</td>
</tr>
<tr>
<td>Facility repair and improvement</td>
<td>450,000</td>
</tr>
<tr>
<td>Reserve Fund</td>
<td>300,000</td>
</tr>
<tr>
<td>Total committed fund balance</td>
<td>$1,202,788</td>
</tr>
</tbody>
</table>

ADOPTED this the 14th day of December 2022.

PINE RIVER PUBLIC LIBRARY DISTRICT

_______________________________
Vaughn Morris, President, Pine River Public Library District Board of Trustees

_______________________________
Attest: Barbara Wickman, Vice President, Pine River Public Library District Board of Trustees