Pine River Public Library District Board of Trustees
Minutes: May 17, 2023
6:15 PM Board Meeting

Call to order: 6:21 PM
A. Roll Call: Lisa Isenberg, Garry Hillyer, Gail Robel, Barb Wickman, Ann McCoy, Vaughn Morris, Lisa Sifrit, Brenda Marshall, Darcy Poletti
B. Additions or deletions to Agenda: None

Old Business:
A. Minutes of March meeting (Please sign) No meeting in April
   a. Garry motions to approve, seconded by Vaughn, all in favor.
B. Treasurer's Report
   a. Barb motions to approve seconded by Gail, all in favor.
C. Review of parking lot repair quotes
   a. Received new quotes this spring.
      i. One quote for basic repair, one included additional maintenance steps.
   b. Brenda suggests moving more money into the maintenance budget upon budget review in July to cover the more comprehensive repair.
D. Review of EV charger proposal
   a. Based on the quotes from the installation company, the cost to the library would still be very high even after grant/rebates are taken into account.
   b. We will wait and review in a few years when the technology may be more affordable and reliable.

New Business:
A. Public Comment: None
B. Director's Report – Brenda
   a. Shade structure is being installed again.
   b. Friends of the Library received $2,500 from the Community Foundation from the Durango Wine Experience fundraiser.
C. First review of Overdue, Lost, or Damaged Materials Policy
   a. Clarify item types, add headings, simplify collection process, clarify cleaning fees
D. CDPHE air quality review
   a. The library scored fairly well after the monitoring period.
   b. They did find one of our exhaust fans isn’t working- we will follow up.
   c. They also found a few of our AC units had dampers on them- we will make sure they are opened properly.
   d. The only spaces that tested poorly were the study rooms and the staff area.
   e. In response they will give us new AC filters for the roof and a quantity of air purifiers with enough filters for 2-3 years.
E. Initial review of Employee Handbook
   a. The HR specialist at the Colorado Library Consortium (CLiC) looked over the handbook and then Brenda and Darcy created a draft version taking into account the comments.
b. Draft changes:
   i. Took out appendices
   ii. Changed the definition of full time to be 30 hours
   iii. Separated Sick Time and PTO based on their recommendations
   iv. Added section addressing pregnancy
   v. Added section about “FAMLI” Law

Discussion Items:
   A. Senate Bill SB23-303
      a. New bill in the CO Legislature that may affect Special Districts
      b. The bill would decrease funds from property taxes going to special districts, but then the difference would be “backfilled” by TABOR money.
   B. PTO/Sick time
      a. Initial discussion regarding separation of PTO and Sick time. Brenda to research and re-visit at the next meeting.

Action Items:
   A. Vote on Theft and Vandalism policy reviewed in March
      a. Vaugh motions to approve, seconded by Barb, all in favor
   B. Vote to accept proposal for parking lot repair by Bobby Fuller of B&M Services not to exceed $20,000
      a. Lisa motions to approve, seconded by Garry, all in favor

Adjournment: 7:53 PM

Next board meeting June 21st, 2023 6:15 will include presentation of the 2022 audit