

Pine River Public Library District Board of Trustees

Minutes: December 9, 2020

6:15 PM Board Meeting

Call to order

- a. Roll Call: Vaughn Morris, Andrew Hutchinson, Don Mooney, Brenna Morlan, Shelley Walchak, Barb Wickman, Brenda Marshall
- b. Additions or deletions to Agenda - none

Old Business:

- a. Minutes of November meeting – motion to approve Andrew, seconded by Brenna, approved by all
- b. Minutes of December 1st Executive Committee meeting – motion to approve Brenna, seconded by Don, approved by all
- c. Monthly Treasurer's Report – presented by Brenna. Motion to approve Barb, seconded by Don, approved by all

New Business:

- a. Public Comment - none
- b. Director's Report – Shelley
 - a. Moved to curbside with the Red health order, allowing computer appts. and access to the DMV machine
 - b. Receiving \$4,500 for State Library Grant
 - c. Submitting paperwork for CARES and DOLA grants
 - d. Went live with Inn-Reach Prospector which will give our patrons access to many more materials
 - e. Reviewed our library insurance, increased coverage from \$1M to \$2M
 - f. Lots of virtual programming – take and make kits
 - g. Started work on E-Rate grant
- c. Friends Report – Shelley
 - a. Colorado Gives day was yesterday and the first report suggests that the Friends received over \$4,000
- d. Certification of Tax Levies
 - a. Library revenue for 2021 was amended to be about \$7,000 less than previously expected

Discussion Items:

- a. Director Search
- b. Staff Holiday Gift
 - a. \$100 token gift for each staff member
- c. Fluorescent light replacement – would cost approximately \$13,000. Will vote on it at the January meeting
- d. Colorado Status Dial and PRL
 - a. Shelley shared the new Dial and the library response to each stage

Action Items:

- a. Vote on New Director proposal to hire Brenda Marshall for one month as interim director beginning Feb 1, 2021. If successful negotiate a permanent contract after one month. Motion to approve Don, seconded by Brenna, approved by all
- b. Resolutions
 - a. Set the mill levy: 2020-104 motion to approve Brenna, seconded by Don, approved by all
 - b. Adopt the budget: 2020-105 motion to approve Brenna, seconded by Barb, approved by all
 - c. Appropriate Sums – 2020-106 motion to approve Barb, seconded by Dan, approved by all

Meeting adjourned at 7:10 p.m.

Next board meeting January 20, 2021 6:15 p.m.