Pine River Public Library District Board of Trustees
Minutes: January 19, 2022
6:15 PM Board Meeting

Call to order: 6:18 PM
A. Roll Call: Brenna Morlan, Gail Robel, Maura Demko, Barb Wickman, Brenda Marshall, Darcy Poletti, Lisa Isenberg
B. Additions or deletions to Agenda: None

Old Business:
A. Minutes of December meeting (Please sign): Maura motions to approve, seconded by Brenna, approved by all
B. Monthly Treasurer's Report
   a. Ended the year under budget
   b. CD at TBK came up for renewal with same rate, so we let it roll over
   c. Gail motions to approve, seconded by Maura, approved by all
C. Voting Station feedback
   a. Brenda reached out to other libraries and found that two other libraries function as a polling place
   b. Board wants Brenda to talk to Tiffany. Agreed to not charging for the space but would prefer a short term agreement with the option to reevaluate
D. Strategic Plan update
   a. Three interviews done already
   b. Process going well

New Business:
A. Public Comment: None
B. Director’s Report – Brenda
   a. Managed six grants in 2021
   b. Weekly vaccine clinics running at the library
   c. Received 1,000 KN95s and 1,000 surgical masks from the state for public distribution
   d. Audit starting in February
   e. CD established for Hunting and Fishing Licenses
   f. FOL starting Dolly Parton’s Imagination Library Program
   g. Updated Computer Server at the end of the year

Discussion Items:
A. Challenged materials – review of policy
   a. Increase in challenge of library materials across the country
B. Board Member applications
   a. Board evaluating applications
   b. Will invite prospective applicants to the February meeting

C. Director evaluation
   a. February 1st is the one year anniversary of Brenda’s directorship
   b. Brenda reached out to other libraries to see their evaluation process
   c. Board wants Brenda to provide a list of goals for the next year and accomplishments for the past year
   d. Board will review Brenda’s contract

Action Items:
   A. Vote on review of Challenged Materials policy:
      a. Brenna motions to continue to use policy, seconded by Lisa, all in favor
   B. Updated budget approval for DOLA to be submittal on 1/31/22
      a. Brenna motions to approve, seconded by Lisa, all in favor.

Many thanks to Dan for his service to the board!

Adjournment: 7:36 PM

Next board meeting February 16, 6:15 p.m.

Submitted by Darcy Poletti