Pine River Public Library
Board Meeting
1/14/20

- Call to Order: 6:20 pm
  - Roll Call - Abbie Wiler, Dan Yeager, Barb Wickman, Brenna Morlan, Don Mooney, Ashleigh Tarkington, Susan Miller, Brenda Marshall, Vaughn Morris, Shelley Walchak, Laura Hokanson
  - Shelley introduced potential new board members Brenna Morlan and Barb Wickman
  - Additions or Deletions - none

- Information Items:
  - Minutes of the December Meeting, Motion to approve, Ashleigh, Seconded Vaughn, approved by all
  - Monthly Treasurer's Report
    - Received $5,500 from State Grant
    - Looked at end of year numbers, Brenda will send a corrected copy of the end of year Budget to Actual document to correct total expenses
    - Motion to accept - Ashleigh motioned, Dan seconded, approved by all

- Communications from audience:
  - Friends of the Library - Susan Miller
    - Little green light fundraising database (year subscription)
    - June Santon agreed to stand as new board president
    - Sharon Hunter is presenting at the Friends meeting about a Krispy Kreme donut sale
  - No public comments

- Directors Activities:
  - Moving ahead with Solar purchase $45,000
  - New hours started
  - Health initiative started

- New Director Search:
  - Timeline shared with board
  - Will post in local outlets & Colorado State jobline
  - Shelley willing to stay through December 1st if necessary
  - Board needs to establish a committee for the search - will probably need to commit 8-10 hours towards the search
    - Board representatives: Don & Vaughn
    - Staff: Shelley, Brenda, and one other
    - Friends representative: Susan will get back to us

- Discussion Items
  - New board members
  - Garden MOU – included in packet
○ Public Survey - Goal to identify strengths, weaknesses, opportunities and threats. Draft included in packet. Will be available mid-Feb through April.
○ Public Meetings
  ■ 3 community meetings scheduled, breakfast, lunch and dinner options including weekend and weekdays
  ■ Will specifically invite key people and also open it to the public
○ Strategic Plan - Survey and community meetings are preparing for this but waiting for the new director to have the opportunity to contribute
○ Policy Reviews
  ■ Code of Ethics
  ■ Human Resource Management
  ■ Naming
  ■ Public Relations
○ Officers of the board will be voted on at March meeting
  ■ Vaughn interim president, Don would be willing to stand
  ■ Ashleigh will remain VP for now
○ Board Member Resignations
  ■ Laura Hokanson - Last meeting is January
  ■ Abbie Wiler - Will come for one last meeting in February
  ● Ashleigh will run next two meetings at least

• Action Items
  ○ New board member Brenna Morlan - Laura nominated, Ashleigh seconded, approved by all.
  ○ New board member Barb Wickman - Don nominated, Ashleigh seconded, approved by all.
  ○ We need new bank account signers for all the financial accounts. Board agreed to remove all current signers and add Brenna Morlan and Ashleigh Tarkington.
  ○ Public Comment Resolution. Motion to approve Dan, seconded Don, approved by all.
  ○ Telecommuting policy and agreement approved with the changes discussed tonight. Motion to approve Ashleigh, seconded by Don. Approved by all.

• Meeting adjourned at 7:50pm
• Minutes Signed: ___________________________ Date: ________________

  Ashleigh Tarkington, Vice President