Call to Order: 5:37pm
- Abbie, Vaughn, Mike, Susan, Laura, Brenna, Ashleigh, Dan, Michaela, Shelley
- Additions or Deletions
  - Add: Community Meetings and meetings date/time
  - Add: Vote on Shelley’s contract

Action Items:
- Minutes of the November Meeting (approved) no changes
- Monthly Treasurer’s Report
  - Cash balance: $100,000 at TBK
  - SOFP - committed reserve funds (what money goes where). Discussion about the different lines and what they belong to
  - Take it out of the capital as opposed to the operating
  - Discussion about the unrestricted funds and how that works (273,000)
  - Motion to accept - Mike, Ashleigh seconded

Communications from audience
- Friends of the Library - Susan
  - Winter book/bake sale - $2500
  - Colorado gives day - $2200
  - Little green light fundraising database (year subscription)

Directors Activities
- Garden Club MOU
  - Will bring agreement to the board next month
- Grant from State 5,500 for materials
- New hours for Jan 1
- New strategic plan when new director comes on board

Board Member Resignations
- Laura - Last meeting is Jan
- Abbie - TBD, this spring
  - Discussion about who will lead the meetings after Abbie
- Discussion about the process for new director
• Discussion Items:
  ○ Budget 2020
    ■ Shelley went over changes to the budget from last meeting
  ○ Unfinished Policies
    ■ Telecommuting policy - come back to this as an action item for next meeting
    ● What about coverage for accidents at home while telecommuting?

• Action Items
  ○ A: 2019 Budget
  ○ B: 2020 budget with explanations - Motions to approved - Laura, Vaughn seconded
  ○ C: Certifications of Mill Levy - Motion to approved - Mike, seconded by Dan
  ○ D: Resolutions 2019-101 - Motioned to approve - Vaugh, seconded by Laura
  ○ E: Resolution for public participation - motion to approve - Laura, seconded by Vaughn
  ○ F: Reapprove Ashleigh on board - motion to approve - Mike, seconded by Dan
  ○ G: Approved 2020 meetings - 3rd Wednesday of the month
  ○ Added: Community Meetings -
    ■ Discussion about when to hold meetings and why a board member should attend (February & March)
    ■ Start with dinner meeting on Feb. 19th before board meeting @ 5:30 - all on board
    ■ Breakfast meeting on March 21st (sat.) @ 9am - Mike & Dan will attend
    ■ Lunch meeting on April 21st @ 11:45am - Vaughn will attend
  ○ Added: Shelley’s contract
    ■ Discussion about what Shelley will do with all of her vacation hours. (Use up before resigning)
    ■ Motion to approve - Vaughn, seconded by Mike

• Adjourned at 6:50pm