

Pine River Public Library District Board of Trustees

Minutes: October 19, 2022

6:15 PM Board Meeting

Call to order: 6:24 PM

- A. Roll Call: Vaughn Morris, Garry Hillyer, Barb Wickman, Gail Robel, Brenna Morlan, Barbara Wickman, Darcy Poletti, Brenda Marshall, visiting: Carol McWilliams, Ann McCoy, Lisa Sifrit
- B. Additions or deletions to Agenda: none

Old Business:

- A. Minutes of August meeting (Please sign)
 - a. Brenna motions to approve, seconded by Garry
- B. Monthly Treasurer's Report and Quarterly Report
 - a. Currently over-budget on income, under-budget on expenses.
 - b. Barb motions to approve, seconded by Gail
- C. Strategic Planning update
 - a. Feedback meeting for interviewees November 1.
 - b. Then we will identify issues that will have the most impact for the community that are within the wheelhouse of the library. Those will shape our future initiatives and strategic plan.

New Business:

- A. Public Comment
 - a. Received patron input on the 2023 draft budget. Suggests adding additional money to materials and programming budget lines.
- B. Director's Report – Brenda
 - a. Shade sail destroyed by hail, working on better solution for rebuilding.
 - b. Updating the locks on all the doors in the library.
 - c. Received \$5,500 from the State Grants to Libraries.
 - d. FOL participating in Colorado Gives Day again this year, raising money for the creation of a Library of Things.
- C. Review of draft 2023 Budget (Received electronically October 15th)
 - a. Capital outlay includes funds for paving the parking lot
 - b. Increase to personnel budget
 - c. Hope to add over \$189,000 to reserve fund at the end of this year
 - d. Discussion of resolution of commit fund balance

- i. Change name of committed funds to "Revenue Fund"
- D. Review of Lost and Found Policy
- E. Review of Library Equipment Use Policy
 - a. Add a statement about patrons being responsible for damage to computer systems via viruses, etc. Also clarify patron responsibility for their actions using computers.

Discussion Items:

- A. Upcoming board vacancies
 - a. Will review applications received by the County and schedule interviews

Action Items:

- A. Vote on Social Media Policy presented at September meeting
 - a. Garry motions to approve, seconded by Brenna
- B. Vote on Whistleblower Policy presented at September meeting
 - a. Brenna motions to approve, seconded by Gail

Adjournment: 7:28 pm

Next Meeting: November 9, 2022

6 p.m. Public Budget Hearing followed by Board Meeting

December Meeting: December 14th, 6:15 p.m.

Submitted by Darcy Poletti