

Pine River Public Library District Board of Trustees

Minutes: September 21, 2022

6:15 PM Board Meeting

Call to order: 6:16 PM

- A. Roll Call: Brenda Marshall, Garry Hillyer, Barbara Wickman, Gail Robel, Vaughn Morris, Lisa Isenberg, Darcy Poletti, Brenna Morlan
- B. Additions or deletions to Agenda: Add discussion of Whistleblower Policy

Old Business:

- A. Minutes of August meeting (Please sign): Lisa motions to approve, seconded by Gail, all in favor.
- B. Monthly Treasurer's Report
 - a. November meeting will include review of draft 2023 budget.
 - b. Garry motions to approve, seconded by Lisa, all in favor.
- C. Strategic Planning update
 - a. Finishing up interviews this month
 - b. Two community meeting last week
 - c. Collating information collected
 - d. Hoping to have the new plan finished by the end of the year

New Business:

- A. Public Comment: None
- B. Director's Report – Brenda
 - a. Four staff went to Colorado Association of Library Conference, two presented
 - b. Parking lot sealing project delayed to 2023
 - c. Library re-painted inside
 - d. Shade structure in place
 - e. Fire Department Vaccine Clinics started again
- C. 2023 Holiday Calendar: emailed to board members
- D. Staff training
 - a. Would like to have a full day training in the coming year.

Discussion Items:

- A. Upcoming board vacancies
 - a. Going through County process

- b. Director, Board President, and one other board member will be on the review committee
 - c. Decisions will be made by December
- B. Review of Social Media Policy
 - a. Will also work up public “guidelines” for use of social media.
- C. Review of Whistleblower Policy
 - a. Change wording from keep the identity of the “complaining” individual to “reporting” individual
- D. Employee Handbook. Staff who report directly to the director may submit a written grievance to the board of directors. Most problems will be referred back to the director unless involving a serious breach of conduct
 - a. Change handbook to be in alignment with Whistleblower policy: reporting to Board President or Vice President

Action Items:

- A. Vote on Notary Policy presented at August meeting
 - a. Brenna motions to approve, seconded by Gail, all in favor.
- B. Vote on Programming and Partnership Policy presented at August meeting
 - a. Garry motions to approve, seconded by Brenna, all in favor.

Adjournment: 7:25 PM

Next Meeting, October 19th 2022, 6:15 p.m.