

Pine River Public Library District
Minutes
November 16, 2017

October board meeting - commenced at 6:19 pm

Roll call - Abbie Wiler, Shelley Walchak, Mike Hawkins, Vaughn Morris, Susan Miller, Steve Miller, Cheryl Clay, Brenda Marshall

- Additions or deletions to the agenda - Shelley added the Telephone System to Discussion Items
- October minutes - motion to accept Mike, Steve seconded, approved by all.

Treasurer's Report

- Laura shared treasurer's report. Reminded everybody about refund from insurance under miscellaneous income. Discussion re end of year - whether or not income will match budget - may be a small shortfall. Also discussion about park expenses.
- Motion to approve reports by Cheryl, seconded by Mike, approved by all.

Friends of the Library Report - Susan Miller

- Participated in Bayfield Elementary School Halloween event
- Senior Center arts and crafts fair
- FOL Winter Sale - December 2nd
- Planning to build new shed

Director's Report

- QSEHRA introduction in January
- Switched over our ancient phone system - will cost about \$2,000 - hoping to pay for it out of our existing budget but may need a little extra
- Working with staff on computer security issues
- Working on library card policy
- Working with town on economic development
- Working on arts and cultural committee
- Pine River Shares movie/discussion program
- Vallecito initiative

Discussion Items:

- 2018 budget discussion pushed back to next month
- Board retreat - booked for January 27th 9 am - 3 pm - Draft agenda shared with board. Shelley invited former board members Russell Burwell and Sarah Wortis. Also inviting Jim Tencza for small business input Roger Zalneritis from La Plata Economic Development Council. In the afternoon just board members will stay to discuss next steps. Laura requested that if contributors are presenting material she would appreciate receiving that ahead of time.
- Internet Use Policy discussed. Shelley will make some changes regarding wording around filtering - removing the "minor" qualification and clarifying what is unacceptable for all users.

- Discussed FOL & Volunteer Policy. Suggested creating two separate policies, one for Friends of the Library and one for Library Volunteers. Shelley will work on this and bring back to the board.

Action Items

- Cheryl moved that the official meeting time and date be changed to the third Tuesday of each month at 6:15. Seconded by Laura. Approved by all. Provisional 2018 dates: January 16th, (cancelled due to retreat) Feb 20th, March 27th (changed due to conference for Shelley), April 17th, May 15th, etc.
- Certification of tax levies received from county for 2018. Motion to accept by Laura, seconded by Vaughn, approved by all.
- Resolution to set the mill levy. 2017-104 to approve 2018 budget. Vaughn motioned to accept, Mike seconded, approved by all.
- Resolution to appropriate sums of money, 2017-105 Motion to accept by Cheryl, seconded by Laura, approved by all.
- Resolution to adopt 2018 budget 2017-103 Motion to accept by Steve, seconded by Cheryl, approved by all.
- Theft and vandalism policy. Shelley submitted with corrections suggested by board. Motion to accept policy Vaughn, Steve, all

Next meeting scheduled for December 14th 6:15 p.m.

Meeting adjourned at 7:31 p.m.

Respectfully submitted,
Brenda Marshall
Assistant Director