

Pine River Public Library District
Minutes
December 14, 2017

December board meeting - commenced at 6:23 pm

Roll call - Abbie Wiler, Shelley Walchak, Mike Hawkins, Susan Miller, Steve Miller, Cheryl Clay, Brenda Marshall

- Additions or deletions to the agenda - Shelley added the QSEHRA to Discussion Items
- October minutes - Addition of "Approved by all" to final bullet point, motion to accept with change Cheryl, Don seconded, approved by all.

Treasurer's Report

- Laura shared treasurer's report. Income will be slightly lower than predicted. Expenses appear to be close to budget. Laura proposed releasing \$15,000 as a cushion for the end of the year. Don motioned to release the money for contingency; Vaughn seconded and the board agreed. Shelley will need to file revised budget for 2017.

Friends of the Library Report - Susan Miller is out of town. Written report submitted. \$1.300 from bake sale. Working on shed. Shelley to check with Susan re liability insurance for the Friends.

Director's Report

- Working with Arts and Cultural partnership
- Partnering with Pine River Shares with documentary, dinner & discussion series
- Continuing to work on park
- Preliminary discussion with First National Bank about future funding
- New phone system cost around \$2,000 working well

Discussion Items:

- Budget Review - 2018
- Review of Financial Projection - 2017-2020 Estimated
- Discussed mill levy averages in CO - Shelley to do follow up
- Volunteer policy. Adjustments needed. Resubmit in February.
- Internet Policy. Don had a concern that the policy can't explain away all illegal activities so perhaps the "prohibited" section should be more general. Shelley will follow up.
- Monthly Standard Review - Finance - postponed
- QSEHRA Benefits - Board agreed to fund staff health benefits for all permanent employees at \$5050. Laura moved; Don seconded. All agreed.

Action Items

- Revised budget due to County's December 1 letter. This required Abbie and Laura to resign three resolutions - Set the Mill Levy, Appropriate Sums of Money and Adopt the Budget. Don motioned for budget adjustments. Laura seconded and all agreed.
- Friends policy. Cheryl moved to approve. Mike seconded. All agreed.

Next regularly scheduled board meeting is Tuesday, February 20.

Board retreat is January 27 from 9 - 3 at Cheryl Clay's house. 580 Pine River Ranch Circle. Shelley gathered dietary restrictions.

Meeting adjourned at 7:47 p.m. Minutes submitted by Brenda Marshall and Shelley Walchak