

# Pine River Public Library District

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## Friends of the Library Policy

Friends of the Library are an important support to the Library. Friends Groups add substantially to the limited resources available from the tax base.

The Library Board encourages and supports the Friends of the Library organization. Friends are organized with one or more of the following objectives:

- To increase community awareness and use of the library
- To work for library legislation or appropriations
- To encourage gifts, endowments, and memorials for the library
- To provide direct financial assistance
- To raise money and campaign for a new building, renovation or expansion
- To sponsor programs designed to add to the cultural life of the community
- To volunteer work in the library on specific projects designated by the Director

The rules of trustees, librarians, and Friends are related but distinct. Trustees represent citizen control and governance of the library. The Library Director represents the administration and management of the library. Friends of the Library represent citizen participation and assistance to the library.

The Friends of the Library shall conduct their fiscal affairs through non-profit, non-stock 501(c)(3) tax exempt corporations. It should be structured through articles of incorporation and bylaws to support, assist and promote the activities of the Library.

The Friends have authority to solicit, retain, and expend funds they determine are appropriate to their program goals.

The Friends will endorse a policy of Open Meetings, Open Records, Affirmative Action, and the Library's Code of Ethics.

The Library will designate a liaison to the Friends of the Library group.

While a Friends of the Library group may be considered to be the lead volunteer organization for the Library, it shall not prevent the Library from accepting assistance from other community groups provided the assistance does not conflict with agreements executed with the Friends.

### **Donation of library materials to Friends organizations:**

The Library will donate library materials to Friends organizations for sale to the public. Revenues from such sales will accrue to the Friends organization and in turn, be used to support the programs and services of the Library.

The Library Director will provide monthly reports to the Friends organization.

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