

## **Pine River Public Library District Board of Trustees**

Minutes: August 24, 2017

Community Room, 6:15 PM

### Call to order

- a. Roll Call. Cheryl Clay, Vaughn Morris, Steve Miller, Laura Hokanson. Others: Shelley Walchak, Susan Miller, Ann McCoy Harold, Brenda Marshall
- b. Additions or deletions to Agenda

### Approval of minutes and/or reports

- a. Minutes of July 2017 Meeting. Approved with one change by Vaughn. Seconded by Laura. All in favor
- b. Monthly Treasurer's Report. Approved by Steve. Seconded by Steve. All in Favor

### Communications from audience

- a. Friends of the Library – Susan Miller reported on the numerous activities of Friends including approving snacks for teens, social Sunday potlucks, and the purchase of more t-shirts and bags.

### Information Items

- a. Director's Activities. Shelley highlighted activities over the last month including the well-attended Eclipse Event and Steam Fair. Shelley has initiated a new Bayfield Culture and the Arts initiative with Amy Lyons. A once-a-month daily column in the newspapers is forthcoming on libraries.
- b. License Plate Station. This has been installed and the outcome is yet to be seen.
- c. Xeriscape Update. The project started on August 21 and came in at \$5,000.

### Discussion Items

- a. Monthly Policy Review – Notary Public. First reading by the Board.
- b. Gifts and Donations procedures and forms. The forms were reviewed by the Board and approved with a recommendation to state, "no goods or services were received in connection with this donation." Also, the EIN number should be included.
- c. Library Addition – next steps. The Board requested more documentation with a possible discussion at the TBD Board retreat.

- d. Retreat. Shelley to send out a doodle with some recommended Saturdays in Oct-Dec.
- e. Library Signage – Short discussion re the intended library name change on the front of the building. Ann and Shelley agreed to meet to discuss options further. The Board agreed that it is extremely important to honor and respect the work of Lavenia McCoy.
- f. Monthly Standard Review –Community Engagement (postpone)
- g. Benefits/HRA (postpone)
- h. Permanent Art Collection (postpone)

#### Action Items

- a. Collection Development Policy (introduced in April, deferred in May, Omitted in June and July) Laura made a motion to approve. Vaughn seconded. All in favor.
- b. Displays and Exhibits (introduced in July) Vaughn made a motion to approve. Laura seconded. All in favor.

#### Adjournment

**Next Meeting: September 28, 2017 6:15**

**Important Events: Zucchini Festival – September 10 12 - 3**