

Pine River Public Library District Board of Trustees

Minutes June 22, 2017

Community Room, 6:15 PM

Call to order at 6:23 p.m.

- a. Roll Call. Laura Hokanson, Don Mooney, Vaughn Morris, Steve Miller, Mike Hawkins, Shelley Walchak. Guests: Sidny Zink and Shelley Mauch
- b. Additions or deletions to Agenda - none

Approval of minutes and/or reports

- a. Minutes of May 2017 Meeting. Moved to be approved by Steve, seconded by Mike and all in favor.
- b. Monthly Treasurer's Report. The report was not discussed in light of the audit discussion.

Communications from audience

- a. Friends of the Library – Susan Miller reported on recent fundraisers including the Sky Ute Casino (\$1200), the sale of tee shirts and memberships, the book sale (\$1095) and the Block Party (\$946).

Information Items

- a. Director's Activities – Shelley highlighted various aspects of the report including staff changes, progress on the park and building repairs.
- b. License Plate Station. The library is investigating hosting a machine that will allow residents to renew their license plates.

Discussion Items

- a. Monthly Policy Review –The Library Card Policy was introduced to board members for their review.
- b. Monthly Standard Review –Community Engagement. The discussion on this standard was postponed until we could have the use of technology to view the video.
- c. Library Signage. Shelley met with Lavenia McCoy Taylor about the possible name change on the building. She will join the July board meeting to present on her grandmother.
- d. Library Addition. The architect was not able to make it to Bayfield as planned for discussions on the possibility of enclosing the western patio. He will visit the week of July 10 and meet with the Board.

- e. Benefits/HRA. Shelley presented information on a QSEHRA, a new form of health benefits for the staff. The Board agreed to have Shelley move forward with a plan to be presented at the July board meeting.
- f. Xeriscape. Shelley presented a plan to move forward with phase two of the plan to xeriscape the front property of the library. The Board approved the plan to move forward and get some bids in the range of \$10,000 - \$15,000 for xeriscaping the area between the two main entries to the library. Shelley will present the bids at the next board meeting.

Action Items

- a. Gifts, Memorials, Donations Policy Approval (3rd reading) Laura moved to accept the policy with changes. Mike seconded. All in favor.
- b. Lost and Found Policy – (2nd Reading) Laura moved to accept the policy with changes. Steve seconded. All in favor.
- c. Auditor's Report. Laura moved to accept the auditor's report with no deficiency letter. Vaughn seconded. All in favor.

Adjournment at 8:19.

Next Meeting: July 13, 2017 6:15

Important Events:

Public Forum on the Park – June 28

July 3 – 4 – Holiday Library closures

July 10 – Library Park Construction (postponed due to heat)

July 12 – International Night at the Library

July 22 – STEAM Fair 10 - 1