

Pine River Public Library District
Minutes
July 27th, 2018

Meeting opened 6:15

- a. Roll call - Abbie Wiler, Shelley Walchak, Mike Hawkins, Vaughn Morris, Ashleigh Tarkington, Steve Miller, Susan Miller, Laura Hokanson, Don Mooney, Brenda Marshall, Michaela Wilson
- b. Additions or deletions to the agenda: None

June minutes - Motion to approve the minutes – Vaughn. Mike, seconded; approved by all. Signed by Abbie

Communications from audience:

Friends of the Library report - Susan Miller

- Layout for shed submitted.
- Decided to go with pre-fab. Using Shed Pros in Durango.
- Got excavation bids.
- Tomorrow night 7/19 is the last Bayfield block party.
- Going through by-laws to make sure those are up to date.
- Next Friends meeting August 16th.

Directors Report

Highlighted:

- Highlighted: Internet bandwidth doubled July 1
- Pine River Arts: String Quartet/Stillwater BBQ next week

Staff spotlight

- Michaela met with us and explained her role at PRL – everything from organizing the teen materials, passports, notary, animals, special collections, and displays!

Discussion Items

Community Room Policy:

- Limited amount of time someone can use community room each year (20 meetings)
- Doing the same thing with the study rooms - 6 hours per week
- Library Director has right to make exception to groups collecting fees
- Cross out "relevant to library work" on #5 within community room policy
- Change #9 to say that a charge will occur for damaging community room

Mill Levy Discussion

- Draft letter to Tiffany Parker
- Reviewed and amended projected expenses to increase by 3.5% per year
- Amend projected income to reflect predictions by Craig Larson
- Shelley requested board input for the public's Budget Consideration Document
- Plan A/Plan B

Mill Levy Action Item:

- Laura proposed a motion for 4.5% increase to the mill levy, Ashleigh seconded, approved by all

Budget

- Reviewed and discussed amended 2018 budget, motion to approve Ashleigh; seconded Vaughn, approved by all.

Treasurers Report presented by Laura

- 2nd quarter report
- Statement of activities

Motion to approve, Don; Steve seconded, approved by all.

CD discussion:

Shelley has researched using Colorado Liquid Asset Trust as opposed to the First National CDs we have been using. We will get a better rate of interest and more flexibility regarding withdrawals and deposits.

Action item:

Don proposed we cash out the two CDs at First National Bank that are maturing this month and move them into Colorado Trust along with whatever can be spared from the checking account.

Don motioned, Mike seconded, all approved.

Employee Leave Policy

Approval proposed by Laura, seconded by Ashleigh, approved by all.

Director Evaluation

Abbie proposed that we collect staff evaluation reports of the Director in July and board will start their process in August and finish in executive session at the September meeting.

Meeting adjourned 8:29

Next Meetings: Wednesday, September 19 6:15; Wednesday, October 17, 6:15