

# FEBRUARY BOARD MEETING

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**16 February / 6:20 PM**

## ATTENDEES

Shelley Walchak, Abbie Wiler, Mike Hawkins, Don Mooney, Vaughn Morris, Laura Hokanson, Cheryl Clay, Brenda Marshall

## AGENDA

### **Additions to agenda**

Look through Board Duties and review

Special collections - Shelley

### **Last Meeting Follow-up**

1. Don motioned to accept minutes of last meeting, seconded by Laura approved by all

### **Treasurer's Report**

- Revenues are up a little from previous year
- Moved money from reserve into general fund. Opened 4 CDs with 3 different durations.
- Laura explained the Statement of Financial Position. Laura and Brenda worked this month to reconcile with the final audit 2016 numbers
- Budget report for full year 2016. Income was \$4,993 over, Expenses were \$4,495 over. Audit may change final numbers
- Discussed the possibility of adding a contingency line to our budget.
- End of year and January financial reports motioned to approve by Cheryl, seconded by Vaughn and approved by all

### **Friends Report**

- Friends luncheon 3/16 11 a.m
- Jack Cannon memorial moving ahead

### **Director's Report**

- Received \$105,000 from Colorado Health Foundation for library park. Hopeful for the GOCO grant

- Met with El Pomar
- Shelley has updated the staff handbook if board would like to review it
- Steam Fair - 7/22 Some Steam events going on approx 1 per week
- Possible pop-up park for our park groundbreaking day
- Ongoing Crucial Conversations staff training

## DISCUSSION ITEMS

- **Review of Library Policies Policy** - Donations/Gifts/Memorials Policy please review this month and let Shelley know any changes etc. for discussion next month and vote in April
- **Monthly Standard Review** - Collections/Weeding and Refreshing
- **Special Collections** - Possibly adding a collection of specialized fly-fishing books
- **Term limits of board** Board decided to leave current terms as they are. Discussed reducing term to three years going forward

## ACTION ITEMS

1. Approving Revision of Library Policies Policy. Motion to approve by Laura, seconded by Mike, approved by all
2. Monthly Board Duties. FYI

Meeting adjourned at 7:48

Minutes submitted by Brenda Marshall - 2/17/17